



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

July 19, 2022

A meeting of the Board of Directors of the South Adams County Fire Protection District was held in person and via zoom meeting due to on-going concerns related to the spread of COVID-19 at the South Adams County Fire Protection District's Administrative Building, located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 6:19 p.m.

Board Members Present:

Craig Machuga	President
Sam Gillan	Vice President
Debra Bullock	Secretary
Alex Fairfield	Director
Ernie Anderson	Treasurer

Also, Present:

Kevin Vincel	Fire Chief
Bobby Noel	Deputy Chief of Operations
Ken Koger	Deputy Chief of Support
Ron Fano	District Legal Counsel
Vanessa Rodriguez	Administrative Assistant
Kevin Kellar	IT Manager

Absent: None.

Guests:

Doug Finkenbinder, RJ Fernandez, Thomas Goral, Carl Craigle, Trey Zima, Sandy Danne, Nick Bendinelli, Andrew Fairband, Andrew Reifman, Alex Stone, Station 23, Celeste Vincel, Fil Martinez, Miles Miller, Nick Graff, DeWayne Keeton, Mark Patton and President Local 5124.

Pledge of Allegiance: None.

Public Comments: None.

Approval of Minutes:

Director Fairfield made a motion to approve the minutes of the June 19, 2022 Board meeting, as presented in the Board packet. Secretary Bullock seconded the motion. The motion was passed unanimously by roll-call vote.



Changes/Addition to the Agenda: None.

Special Reports:

Deputy Chief of Support Report on District Projects:

Chief Koger gave a brief update on Station 21. Met with a new General Contractor on the construction at Station 21 and will have the permit transferred over to the new General Contractors.

Bathrooms and Locker rooms are being installed and women's bathrooms and locker rooms have been completed at Station 23. IT security system is being installed.

Waiting on a date for the sprinkler system to be installed at Station 26. Completion date is estimated for year 2022.

Bob Kreutzer and Capt. Fairband are working on the kitchen upgrade at Station 28.

Chief Koger gave a brief update on Station 29.

Chief Koger gave a brief update on the Pound projects. Estimated to be completed in Mid-August 2022.

Safety meeting will be held on July 28, 2022.

Chief Koger gave a brief report on the flood damage at the Pound and the sprinklers will be repaired.

Board Action Items: None

Treasurer's Report:

Chief Vincel gave an update on the budget.

Treasurer Anderson made a motion to approve the April 19, 2022 - July 13, 2022, bills.

Director Fairfield seconded the motion. The motion was passed unanimously by roll-call vote.

Legal Comments:

Attorney Fano shared a brief report on District Items he has been working on.

Chief Vincel Report:

Chief Vincel gave a brief Grant update.



Chief Vincel welcomed IT Administrator Thomas Goral to SACFD.

Chief Vincel gave a brief update on the new Engine 26.

Chief Vincel gave a brief Blocker truck update and is estimated to arrive in 2022.

Chief Vincel gave a brief report on District Vehicle purchases.

Chief Vincel gave a brief EMS update.

Chief Vincel gave a brief ADCOM, CAD-CAD update.

Chief Vincel gave a brief update on the Rosemary Street Construction (nothing has been done to date).

Chief Vincel shared his appreciation with the Union regarding the Union Negotiations that went very well. Chief stated that the CBA draft will be sent to Legal Counsel Fano prior to sending to District Board and will meet to discuss sometime in October-November 2022.

Chief Vincel gave a brief report on the Member Handbook and will be revised prior to the Budget Meeting that will be held in November 2022.

Chief Vincel congratulated Westminster Fire Chief Doug Hall on his retirement.

Deputy Chief of Operations Report:

Deputy Chief of Operations Noel updated the Board on various District projects.

The new Engine 26 will be dedicated to Detective Holland and will hold a push-in ceremony in August.

Platte Valley started their contract on July 11, 2022.

Met with PD July 12th to discuss active shooter, and will meet with their sergeants to help with the unified command concept.

Chief Noel gave a brief July 4th update.

FF Toro and FF Stone will be going to Paramedic School in August and will be graduating in January 2023.

There will be 9 recruits going through the Academy.

Radios have been installed in the Haz-Com Unit.



Chief gave a brief CDOT update.

Chief Noel shared a brief report on the call volumes.

Chief Noel stated that two recruiters have graduated from the North Area Academy and will be going to A-Shift to cover for the two Firefighters that will be going to Paramedic School.

Maria Carabajal shared some upcoming events that will include the Steven Vincel Golf Tournament as well as the Annual Spaghetti Dinner.

Board of Directors Report/Comments:

The District Board congratulated FF Orizaba and FF Wood for graduating from Paramedic School. As well as congratulations to the two recruiters that have completed the North Area Academy. The District Board welcomed IT Administrator Thomas Goral to SACFD and wished FF Toro and FF Stone good luck on completing Paramedic School. The District Board also shared their appreciation to the Union and Chief Staff for all their efforts.

Treasurer Anderson made a motion go into Executive Session pursuant to C.R.S Section 24-6-402 (4)(b) to consult with legal counsel regarding possible pursuit of damage relating to termination of prior ambulance service agreement. Director Fairfield recused himself from the Executive session based on a conflict of interest. Secretary Bullock seconded the motion. Upon a second, the motion passed unanimously by roll-call vote. Upon completion of the discussion in executive session, a motion was made by Director Anderson to come out of executive session. Upon a second, the motion passed unanimously by roll-call vote.

Adjournment: With no further business to come before the Board, Director Gillan made a motion to adjourn the meeting. Upon a second, the motion passed unanimously.

The meeting was adjourned at 8:12 p.m.

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Craig Machuga
Board President 07/19/2022

x _____
Debra Bullock
Board Secretary 07/19/2022