



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

August 20th, 2024

A meeting of the Board of Directors of the South Adams County Fire Protection District was held in person at the South Adams County Fire Protection District's Headquarters, located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 4:35 p.m. The meeting also had a Zoom video link for participants as well.

Board Members Present:

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| Craig Machuga | President |
| Debra Bullock | Vice President |
| RJ Fernandez | Secretary |
| Ernie Anderson | Treasurer |
| Kasen Huwa | Director |

Also Present:

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| Ken Koger | Fire Chief |
| Bobby Noel | Deputy Chief of Operations |
| Randall Weigum | Deputy Chief of Support Services |
| Miles Miller | Chief Mechanic |
| Brittany Brown | Division Chief of Fire Prevention |
| Ron Fano | District Legal Counsel |
| Trey Zima | District Accountant |
| Emma DeRosia | Administrative Specialist |
| Kevin Kellar | Information Technology Manager |

Absent: None

Guests: Public Education Specialist Anissa Griggs, EMS Captain Roger Japp, Permit Technician Damaris Tovar, Deputy Fire Marshal Ryan Doherty, Administrative Assistant Fernanda Herrera, Local 5124 President Augdon Greening, Michael Burke, Adams Nelson, Kristen Garcia and Jeanne Thompson with Brighton 27 J School District.

Public Comments: Michael Burke with Brighton 27 J School District spoke on behalf of the Brighton 27 J School District High Schools and the workforce program that the department has partnered with the school district on for the past two years. Mr. Burke thanked the Department and the District Board for this partnership and growth of this program. Mr. Burke reported to the Board that this program has impacted up to 100 students who have been able to gain certifications while learning about construction and emergency services. Mr. Burke thanked Captain Metish for his tireless efforts in working with this program and ensure all the students had the hands on experience.



Approval of Minutes:

Director Huwa made a motion to approve the minutes from the July 16th, 2024, regular board meeting as posted in the board packet. Treasurer Anderson seconded the motion. The motion passed unanimously.

Changes/Addition to the Agenda:

Treasurer Anderson made a motion to amend the agenda by adding an executive session after the Local 5124 Report. Vice President Bullock seconded the motion and the motion passed unanimously.

Board Action Items:

Treasurer Anderson made a motion to adopt the resolution in opposition to the statewide proposals for initiatives 50 & 108. Director Huwa seconded the motion. The motion passed unanimously. Mr. Fano explained to the Board that the Governor Polis called a special session of the legislature in an effort to have the initiatives removed from the state ballot.

Financials:

Chief Koger reported on total bills paid and unpaid from July 11th, 2024 to August 13th, 2024

Legal Comments:

Mr. Fano reported in addition to his written board report, he has been working on a lease for office space and an IGA with South Adams County Water and Sanitation District involving sprinklers.

Local 5124:

President Augdon Greening thanked the District Board for adopting the resolution opposing initiatives 50 and 108, explaining that even with the special session, there might still be a reduction of growth with a cap. Mr. Greening informed the meeting that CPFF is also working with lawmakers to lobby against these propositions. Mr. Greening reported that Vice President Delaney and he will be attending the IAFF international convention next week.

Executive Session:

Treasurer Anderson made a Motion to go into executive session pursuant to C.R.S. 24-6-402(4)(e) to discuss negotiations of the 2025 CBA. Director Huwa seconded the motion. The motion passed unanimously with no discussion.

Secretary Fernandez moved to leave the Executive Session at 5:45 p.m. Director Huwa seconded the motion, and the vote was unanimous. No action was taken following the Executive Session on the topic discussed.



Special Reports:

Chief's Report:

Chief Koger reported in addition to his board report in the board packet, that the final sentencing hearing for the accident involving two of SACFD firefighters happened on Friday, August 9th. Benjamin Winters was sentenced to 4 years in state prison and 3 years of probation. Chief Koger also informed the District Board that South Adams had been selected as a testing agency for the new NERIS reporting, alongside West Metro and Arvada Fire Departments. Chief Koger thanked Captain Metish for all his hard work with this project. Chief Koger gave an update about the Fire Commission that the members participating will receive an email from Mrs. DeRosia with potential dates to meet with Council members Ford and Teter. Chief Koger conveyed that the SACFFA Association will donate school supplies to the local schools after being in session for a couple of weeks to help get supplies that have been lacking. Public Relations Maria Carabajal and Public Education Specialist Anissa Griggs are working with schools to accomplish this. Chief Koger also reported that on October 12th the Community Fire Safety Day event will take place at Headquarters and to reach out to Public Relations Carabajal or Public Educator Griggs with questions or updates.

Deputy Chief of Operations Report:

Deputy Chief Noel reported, in addition to his board report in the Board packet, that ALS started on August 1st, and all the district rigs are equipped for ALS. Chief Noel congratulated Captain Japp and everyone involved with the EMS committees for all his hard work. Chief Noel conveyed to the District Board that in the month of July, the wildland team deployed 3 different times, with deployments to Oregon, Loveland, and Boulder. Chief Noel thanked Lieutenant McGlochlin for all his hard work in starting and running the wildland deployment team. Chief Noel congratulated Engineer Kulp on his recent promotion. Chief Noel explained the report given to the Board in their packet about all the fire call data, and the department is on track to run 11,000 calls this year.

Deputy Chief of Support Report:

Deputy Chief Weigum reported, in addition to his board report in the board packet, that the work for the Station 21 property is underway, working with an owner's representative for conceptual drawings to start the process. Chief Weigum also explained that a Station 21 Design Committee has been established, and meetings have begun with someone from every rank level.

Board of Directors Report/Comments:

Treasurer Ernie Anderson congratulated all the new parents of new babies within the department. Treasurer Anderson congratulated Local 5124 and the Chiefs staff for all the hard for the CBA.

Vice President Debra Bullock inquired about the engagement survey sent out by Human Resources Rossback. Chief Koger answered that this is a requirement for accreditation. Vice President Bullock expressed that it is great for all the firefighters to be back from the wildland deployments.



Secretary RJ Fernandez thanked Captain Metish and the Brighton 27 J School District for all the hard work and dedication put into the workforce program. Secretary Fernandez also thanked all the Chiefs and staff for the reports in the Board Packet.

Director Kasen Huwa congratulated Chief Miller on all the hard work for the 1958 Truck over at the pound, expressing that the restoration was done amazingly. Director Huwa expressed his enjoyment in playing in the recent Rotary Golf Tournament with some of the firefighters on behalf of the department.

President Craig Machuga no report.

Any Additional Matters that may come before the Board:

President Machuga asked the Board members who would like to participate as representatives of the board for the hiring of a new Fire Chief. Treasurer Anderson and Director Huwa expressed interest. President Machuga motioned to nominate Treasurer Anderson and Director Huwa as the board representatives for the New Fire Chief Hiring Committee. Secretary Fernandez seconded the motion. The motion passed unanimously.

Adjournment: With no further business before the Board, President Machuga adjourned the meeting at 6:02 p.m.

Craig Machuga
Board President 09/17/2024.

9-17-2024

RJ Fernandez
Board Secretary 09/17/2024.

9-17-2024