



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

August 16, 2022

A meeting of the Board of Directors of the South Adams County Fire Protection District was held in person and via zoom meeting due to on-going concerns related to the spread of COVID-19 at the South Adams County Fire Protection District's Administrative Building, located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 6:15 p.m.

Board Members Present:

Craig Machuga	President
Sam Gillan	Vice President
Debra Bullock	Secretary
Ernie Anderson	Treasurer

Also, Present:

Kevin Vincel	Fire Chief
Bobby Noel	Deputy Chief of Operations
Ken Koger	Deputy Chief of Support
Ron Fano	District Legal Counsel
Sandy Danne	Administrative Assistant
Kevin Kellar	IT Manager

Absent: Alex Fairfield. Treasurer Anderson made a motion to excuse Director Fairfield, Vice President Gillan seconded the motion. The motion passed unanimously.

Guests:

Chief Mechanic Miles Miller, Reggie Buckalew, Trey Zima, Thomas Goral, President of Local 5124, BC Roberts and PR Director Maria Carabajal.

Pledge of Allegiance:

Public Comments: None.

Approval of Minutes:

Treasurer Anderson made a motion to approve the minutes of the July 19, 2022 Board meeting, as presented in the Board packet. Secretary Bullock seconded the motion. The motion was passed unanimously.

Changes/Addition to the Agenda: None.



Special Reports:

Deputy Chief of Support Report on District Projects:

Chief Koger gave a brief update on Station 21 close-out and reported that Golden Triangle Construction is 90% complete. Working on getting permits transferred to new contractor.

Station 23 - 90% complete with security and electronics. October 1st complete remodel will be done.

Station 26 - Fire sprinkler system install moved to the fall. Begin back-up generator process.

Station 28 - Bob Kreutzer and Capt. Fairbanks will meet for future kitchen upgrade.

Chief Koger gave a brief update on Station 29 regarding the land only.

Chief Koger gave a brief update on the Pound projects. New shower/bathrooms complete, starting laundry and rehab room. Estimated to be completed in Mid-August 2022.

Safety committee: purchased new battery-operated flood lights for all front-line rigs. Next meeting is September 1, 2022.

EOC: I.T. in process of purchasing equipment, min 120 KW generator required.

Association: Sponsored 2 teams for Steve Vincel golf tournament.
Scholarship applications are online.

Neighbor to Neighbor: Two cards handed out this past month.

Board Action Items:

Approve Resolution to hold Special Board Meeting in September in Keystone. Vice President Gillan made a motion to hold a special board meeting on September 16, 2022, in Keystone. Treasurer Anderson seconded the motion. The motion passed unanimously.

Treasurer's Report:

Chief Vincel gave an update on the budget.

Treasurer Anderson made a motion to approve the July 14, 2022 - August 11, 2022, bills. Secretary Bullock seconded the motion. The motion was passed unanimously.

Legal Comments:

Attorney Fano shared a brief report on District Items he has been working on. He mentioned two. One - the demand letter from Northglenn Ambulance, and stated the deadline was August 12, 2022. Secondly, he reported he's working on the FAMILI resolution and stated there will need to be a notice given to employees of the Board taking up the issue of potentially opting out of the FAMILI program at the September regular board meeting and that



a public hearing on the topic and to consider the resolution must take place at the September 20, 2022, regular board meeting.

Chief Vincel Report:

Chief Vincel reported on the station/engine push-in dedication at Station 26 and engine 26 dedication for Commerce City, detective Curt Holland was held that day, the 16th of August and was well attended and had IT Manager Kevin Kellar show a video of the news coverage that aired that afternoon.

Chief Vincel presented the 2022 Old Hire Pension Plan Actuarial study and recommended giving a 4% raise to the old Hire pension recipients effective in 2023 and every year after until there are no longer any recipients receiving benefits.

Vice President Gillan made a motion to increase the old hire raise from 3% to 4% every year out from 2023. Secretary Bullock second the motion. The motion passed unanimously.

Chief Vincel gave a brief report on the Meet and Greet set-up by PR Director Maria Carabajal, with the Adams County Commissioners to thank the county for the Grants received.

Chief Vincel reported that he and chief's staff attended the Commerce City Council meeting on August 15, 2022, to thank them for approving South Adams County Fire Department for the receiving of impact fees.

Chief Vincel reported he met with a worker's comp doctor about possibly hiring a doctor in the future to work at the Pound in line with all the training and rehab capabilities set up there, to keep everything internal. More information to come in 2023.

Chief Vincel reported that the new hire academy hosted by SACFD started on August 15, 2022. He reported that a total of 23 fire candidates are enrolled from SACFD, Arvada Fire, Brighton, and City of Westminster Fire. Graduation will be held November 17, 2022, at the Pound

Chief Vincel reported on fire apparatus that are being delivered and entering service: HazCom, The Blocker, Engine 26. He reported that SACFD is the first fire department in Colorado to have purchased and will be utilizing a Blocker on the highway in traffic accidents.

Chief Vincel gave a brief ADCOM, CAD-CAD update.

Chief Vincel gave a brief update on the Rosemary Street Construction (nothing has been done to date). He said Commerce City council will be looking into it.

Chief Vincel gave a brief report on the Member Handbook and possible revisions that may be made in conjunction with the Budget Meeting that will be held in November 2022.

Chief Vincel congratulated Westminster Fire Chief Doug Hall on his retirement and announced their new chief is Derrick Minard.



Chief Vincel reported that the City of Thornton Fire Department has a nurse practitioner car in their fleet and is pitching the idea to Platte Valley Ambulance.

Chief Vincel wanted to thank administrative staff and all the line personnel for everything accomplished this year so far.

He also thanked PR Director Maria Carabajal and all the volunteers for this year's Steve Vincel Golf Tournament.

Deputy Chief of Operations Report:

Deputy Chief of Operations Noel updated the Board on various District projects.

The new Engine 26 was dedicated to Detective Holland and goes into service on August 17, 2022.

Lateral Academy was from August 1 - 12, 2022, one candidate will be going to B shift.

Academy started on August 15 and will end on November 8, 2022, with graduation on November 17, 2022.

Deputy Chief Noel reported that there are three members attending the incident safety officer class at the end of the month.

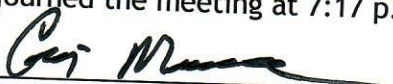
Deputy Chief Noel reported that there were 963 calls for the month.


Deputy Chief Noel reported that by the end of September Platte Valley Ambulance will have 5 ambulances in service.

Board of Directors Report/Comments:

The District Board thanked and recognized the fire district for all the work and projects and programs being done at the fire district.

Adjournment: With no further business to come before the Board, President Machuga adjourned the meeting at 7:17 p.m.

x 
Craig Machuga
Board President 07/19/2022

x 
Debra Bullock
Board Secretary 07/19/2022