



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

February 21, 2023

A meeting of the Board of Directors of the South Adams County Fire Protection District was held in person and via zoom meeting due to on-going concerns related to the spread of COVID-19 at the South Adams County Fire Protection District's Administrative Building, located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 6:15 p.m.

Board Members Present:

Craig Machuga	President
Sam Gillan	Vice President
Debra Bullock	Secretary
Ernie Anderson	Treasurer
Alex Fairfield	Director

Also Present:

Kevin Vincel	Fire Chief
Ken Koger	Deputy Chief of Support
Bobby Noel	Deputy Chief of Operations
Hunter Hackbarth	Training Chief
Randall Weigum	Division Chief Fire Mashal
Miles Miller	Chief Mechanic
Maria Carabajal	Public Relations
Ron Fano	District Legal Counsel
Sandy Danne	Administrative Assistant
Kevin Kellar	IT Manager

Absent: None

Guests: Trey Zima, families of the engineers and Lt. being sworn in, Thomas Goral, Reid, Capt. Metish, EMS Manager Kelly Renfroe, BC's Graff, Roberts, and Ross. Capt. Jeff Osmus and Platte Valley Commander Carl Craige and BC T.J.

Chief Vincel swore in Engineers, Warmuth, Smith, Healy, Novickis, Finley, Applegate, and Lt. Davis

The Board suspended the meeting at 6:21 p.m. for a five-minute recess for a reception.

The Board resumed the meeting at 6:29 p.m.

Pledge of Allegiance:



Public Comments: None.

Approval of Minutes:

Treasurer Anderson made a motion to approve the minutes of the January 17, 2023, Board meeting, as presented in the Board packet. Vice President Gillan seconded the motion. Motion was passed unanimously.

Changes/Addition to the Agenda: None

Special Reports:

Deputy Chief of Support Report on District Projects:

Deputy Chief of Support Koger gave a brief update on District Projects.

Association Building - Meeting with the City on changes.

Station 23 - nothing new to report.

Station 24 - nothing new to report.

Station 25 - Replacing concrete around the building.

Station 26 fire sprinklers installation has been scheduled and is estimated to start in April.

Station 28 - nothing new to report.

Station 29 land is in the process of being transferred over to the District's name.

The Pound - Adding security Vestibule at main entrance and camera to front gate.

New Safety Committee is:

DC Koger, HR Rossback, BC Ross, Miller, Luse, Warmuth, Renfro, Doherty, Sundseth and Johnson, - Ins. Rep. The committee had their first meeting on February 16, 2023.

Volunteer Retirees - Chuck Owens passed away on February 5, 2023. Mr. Owens was a member from 12/11/72 - 6/6/1998.

Board Action Items:

Treasurer's Report:

Chief Vincel gave a brief update on the Budget process.

Legal Comments:



Attorney Fano shared a brief report on District Items he has been working on as set forth on the memo contained in the board packet. Mr. Fano referred to the written update on legislative matters that might impact the District that was included in the board packet. He said he will continue to give updates monthly until the legislative sessions are over near the end of May. The Governor can sign bills into law through the summer months following the end of the legislative session.

Chief Vincel Report:

Chief Vincel gave an update on the Blocker Truck and has been out on calls a total of twenty-three times.

Chief Vincel gave a brief update on the ALS program.

Chief Vincel welcomed Physical Therapist Maura Sundseth to the SACFD Family.

Chief Vincel gave an update on the Work Comp/Physical Therapy.

New Auditor update

Chief Vincel gave an update on the new office hour and schedule.

Chief Vincel gave an update on the City Council EV Presentation.

Chief Vincel gave a ADCOM update.

Chief Vincel gave a brief NAFC update.

Platte Valley Ambulance Report:

Carl Craigle with Platte Valley Ambulance gave a brief report on call volumes and response times in year 2022.

Deputy Chief of Operations Report:

Training Chief Hackbarth on behalf of Chief Noel reported that ALS started January 1, 2023.

All medics are starting to get through the clearance process.

FF Stone and FF Toro have graduated from medic school.

The rig has been outfitted with more ballistic vests.

SACFD is in the process of updating the run cards with Aurora Fire for the automatic aid

We have gone three months with going status zeros on ambulances.

SACFD continues to work with Commerce City on training.

FF Toro was the class valedictorian for medic school.

Chief of Fire Prevention Fire Marshal Report:



Chief of Fire Prevention Fire Marshal updated the Board on various Fire Prevention projects. Chief Weigum updated the board with impact fees, inspections, fire investigations and Hazmat car fires and education events in 2022.

Training Chief Report:

Training Chief Hackbarth updated the Board on various training projects. He reported that Capt. Romero built confined space boxes inside the pound. Two rigs were brought into the pound at one time for training during days when it was freezing outside. Chief Hackbarth reported that the Pound hosted a 75-person conference, and it was held in the Bay.

Chief Mechanic Report:

Chief Mechanic Miller updated the Board on various Fleet Maintenance projects. Chief Mechanic Miller reported that SACFD has a new floor scrubber in the fleet.


Public Relations Report:

Public Relations Carabajal gave a brief report on various District projects. Carabajal presented the 2022 annual report. She also reported that the website is being revamped. The new company is much more user friendly. Carabajal reported that a newsletter is being produced and will be mailed out to 25,000 households two a year. Resource Fair is being held April 10, 11 and 13 at The Pound.


Board of Directors Report/Comments:

All Board members shared their appreciation with the staff and crews for all their work and dedication on the accreditation, the 2023 budget, and the sustainability document. All Board members congratulated all of the engineers, Lieutenant that were badged this evening on their promotions. They also congratulated Chief Noel on his CFO and Fire Medics Toro and Stone for graduating from paramedic school.

Adjournment: With no further business to come before the Board, President Machuga adjourned the meeting at 8:49 p.m.

x 

Craig Machuga
Board President 03/21/2023

x 

Debra Bullock
Board Secretary 03/21/2023