



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

December 8, 2020

A meeting of the Board of Directors of the South Adams County Fire Protection District was held via zoom meeting due to COVID-19 and State and Local Stay-at-Home orders at the South Adams County Fire Protection District's Administrative Building, located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 5:19 p.m.

Board Members Present:

Alex Fairfield	President
Craig Machuga	Secretary
Debra Bullock	Director
Ernie Anderson	Treasurer

Also, Present:

Kevin Vincel	Fire Chief
Bob Monzingo	Deputy Chief of Operations
Ken Koger	Chief of Support
Ron Fano	District Legal Counsel
Vanessa Rodriguez	Administrative Assistant
Kevin Kellar	Information Technologies

Absent: None

Guests:

Jamey Buckalew from Northglenn Ambulance. Dominic Ramos, Cole Cathcart, Jim Suchey, Debrorah Ramos, Ryan Thompson, Trey Zima, Grant Todak, Ryan, Jim Pauley, Leon Dreher, Lee Whitner, Ben, Jessica Ramos, Emma Connors, Sandy Dane, Andrew Fairband, Keddie Hyde, Celeste Vincel, Melissa Rossback, Josh Osmus, Fil Martinez, Jeff Woog, Brandon Garcia, Derek Ross, Terri & Steve Hale, Kayla Martin, Troy Evans, Dean Vitale, Kevin Delaney, Nick Finley, Joe Ramos, Maria Carabajal, Leon Dreher, Garry Aranda, David Metish

Pledge of Allegiance: President Fairfield led those present in the Pledge of Allegiance. President Fairfield asked for a moment of silence.

Public Comments: None.

Approval of Minutes:

Secretary Machuga made a motion to approve the minutes of the November 17, 2020 Board meeting minutes, as presented in the Board packet. Vice President Gillan seconded the motion. The motion was passed unanimously by roll-call vote.



Changes/Addition to the Agenda: None.

Special Reports:

Chief Report on District Projects:

Chief of Support Koger gave a brief update on the Maintenance Facility. The permit has been received and mobilization will begin during 2021.

Chief of Support Koger gave a brief update on Station 1 and noted that there has been difficulty locating the original deed and legal description. He will continue to work with legal counsel to find the deed or have a new description created.

Chief Vincel gave a brief update on the Station 7 land appraisal and the landowner's disagreement with the appraisal.

Chief Vincel shared a video and gave a Presentation of the new Firefighters to the Board of Directors. Presentation of FF Dominic Ramos, FF Cole Cathcart, FF Ryan Thompson, FF Derek Stockton and FF Chase McDaniels. Chief Vincel shared his appreciation to Division Training Chief Whitner, Captain Fairband and Lieutenant Osums for their help in a successful North Area Fire Academy.

Northglenn Ambulance Report:

Jamey Buckalew with Northglenn Ambulance gave a brief report on November call volumes and response times.

Board Action Items:

Director Bullock made a motion to approve the Collective Bargaining Agreement. Secretary Machuga seconded the motion. The motion was passed unanimously by roll-call vote.

Treasurer Anderson made a motion to Conduct public hearing and consider for approval Resolutions adopting the 2021 budget, approving appropriation of funds, and authorizing tax levies to be certified by the District for collection in fiscal year 2021. Director Bullock seconded the motion. The motion was passed unanimously by roll-call vote.

Treasurer Anderson made a motion to close the public hearing. Vice President Gillan seconded the motion. The motion was passed unanimously by roll-call vote.

Secretary Machuga made a motion to approve Resolutions adopting the 2021 budget, approving appropriation of funds, and authorizing tax levies to be certified by the District for collection in fiscal year 2021. Treasurer Anderson seconded the motion. The motion was passed unanimously by roll-call vote.



The District's third-party accountant Jim Pauley with Feis and Company gave a brief report on the 2021 budget. It was noted that no amendment to the 2020 budget was needed at this time.

Treasurer's Report:

Chief Vincel gave an update on the budget and budget process.

Treasurer Anderson made a motion to approve the November 13, 2020 - December 2, 2020 bills. Director Bullock seconded the motion. The motion was passed unanimously by roll-call vote.

Legal Comments:

Attorney Fano shared a brief report on District Items he has been working on.

Chief Vincel Report:

Chief Vincel gave a brief Year End Report.

Chief Vincel gave a brief State Chief's update.

Chief Vincel gave a brief NAFC update.

Chief Vincel gave an update on the Award Ceremony.

Deputy Chief of Operations Report:

Deputy Chief of Operations Monzingo updated the Board on various District projects.

Board of Directors Report/Comments:

Board of Directors shared congratulation to all the newly hired Firefighters. They shared their appreciation to Training Chief Whitner and all who assisted in the NAFA as well as their appreciation to Chief Vincel and the department for a great job in year 2020.

Adjournment: With no further business to come before the Board, President Fairfield made a motion to adjourn the meeting. Upon a second, the motion passed unanimously.

The meeting was adjourned at 6:58 p.m.



X _____
Alex Fairfield
Board President 12/08/2020

X _____
Craig Machuga
Board Secretary 12/08/2020

Signature:

Email: afairfield@sacfd.org

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