



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

November 17, 2020

A meeting of the Board of Directors of the South Adams County Fire Protection District was held via zoom meeting due to COVID-19 and State and Local Stay-at-Home orders at the South Adams County Fire Protection District's Administrative Building, located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 6:19 p.m.

Board Members Present:

Alex Fairfield	President
Craig Machuga	Secretary
Debra Bullock	Director
Ernie Anderson	Treasurer

Also, Present:

Kevin Vincel	Fire Chief
Bob Monzingo	Deputy Chief of Operations
Ron Fano	District Legal Counsel
Vanessa Rodriguez	Administrative Assistant
Kevin Kellar	Information Technologies

Absent: Sam Gillan

President Fairfield made a motion to excuse Vice President Gillan. Treasurer Anderson seconded the motion. The motion was passed unanimously by roll-call vote.

Guests:

Melissa Wartman and Jamey Buckalew from Northglenn Ambulance.

Pledge of Allegiance: None.

Public Comments: None.

Approval of Minutes:

Treasurer Anderson made a motion to approve the minutes of the October 20, 2020 Board meeting minutes, as presented in the Board packet. Director Bullock seconded the motion. The motion was passed unanimously by roll-call vote.

Changes/Addition to the Agenda: None.



Special Reports:

Chief Report on District Projects:

Chief Vincel gave a brief update on the HQ Parking Lot.

Chief Vincel gave a brief update on the Maintenance Facility. The permit has been received and mobilization will begin during 2021.

Station 1 plans have been submitted; curbside design has been approved by Commerce City. Estimated completion of the project during 2021.

Rezoning at the Training Center has been completed and plans have been submitted to Commerce City for approval. Estimated completion during 2021.

Station 6 planning is in process and construction start expected sometime in 2021 (holding off to focus more on Station 1.

Chief Vincel gave an update on the sprinkler systems status for all the Fire Stations.

Chief Vincel gave a brief update on the Station 7 land appraisal and the landowner's disagreement with the appraisal.

Chief Vincel gave an update on the concrete replacement for Station 8.

Chief Vincel gave a brief update on the future station 9.

Chief Vincel gave an update on security and fire alarm that will be installed in all fire stations.

Chief of Support Koger gave a brief Association update.

Northglenn Ambulance Report:

Melissa Wartman with Northglenn Ambulance gave a brief report on October call volumes and response times.

Board Action Items: None

Treasurer's Report:

Chief Vincel gave an update on the budget.

Treasurer Anderson made a motion to approve the October 16, 2020 - November 12, 2020 bills. Director Bullock seconded the motion. The motion was passed unanimously by roll-call vote.



Legal Comments:

Attorney Fano shared a brief report on District Items he has been working on.

Chief Vincel Report:

Chief Vincel gave a brief State Chief's update

Chief Vincel gave a brief Grant update.

Chief Vincel gave an update on the Award Ceremony.

Chief Vincel gave a brief North Area Training Academy update.

Chief Vincel stated that SACFD was accepted in the CMCB Certification for accreditation.

Chief Vincel gave a brief update on FPPA.

Chief Vincel gave a brief update on the CBA.

Chief Vincel gave a brief ADCOM update.

Chief Vincel gave a brief NAFC update.

Director Bullock made a motion to change the December 8, 2020 board meeting start date to 5:15 p.m. Treasurer Anderson seconded the motion and the motion was approved on a roll call vote.

Deputy Chief of Operations Report:

Deputy Chief of Operations Monzingo updated the Board on various District projects.

Board of Directors Report/Comments:

Board of Directors shared their appreciation with the Union for the CBA Meeting. They also share their appreciation with the department.

Adjournment: With no further business to come before the Board, President Fairfield made a motion to adjourn the meeting. Upon a second, the motion passed unanimously.



The meeting was adjourned at 7:45 p.m.

X _____
Alex Fairfield
Board President 11/17/2020

X _____
Craig Machuga
Board Secretary 11/17/2020